

# OFFICERS PROGRAMME OF WORKS -STRONGER COMMUNITIES COMMITTEE [18 NOVEMBER 2019] - AGENDA ITEM 5

Project/Activity	Lead Officer	Delivery Partners	Estimated Cost	Funding Secured	Estimated timescale	Comments/Details
<b>Stronger Communities</b>						
Allotments - Tree Works	O & E Officer					
Amenity Area - Unterhaching Park - tree works	O & E Officer/Town Clerk					
Amenity Area - Thorney Leys hedgerow reduction	O & E Officer					
Arboriculture - Tree Survey	O & E Officer					
Arboriculture - Tree Works	O & E Officer					
Arboriculture - Mayor's Tree	O & E Officer					
Benches - Council agreement to install 1 per year across the town	O & E Officer				ongoing	
Benches - Additional benches at Church Green	O & E Officer					
Benches - Chat Bench at Welch Way	O & E Officer/Town Clerk				Oct-19	
Bike racks - Oxlease	O & E Officer	OCC			Dec-19	funding from Cllr Bartington Priority fund
Bins - Bin Audit (WODC)	Office Manager	WODC				
Bins - Council agreement to replace bins with recycling ones	O & E Officer					
Climate Emergency - audit of estates waste/recycling facilities	O & E Officer/Office Manager					
<del>Bus Shelter - Market Square/adjacent to Town Hall</del>	<del>Office Manager</del>				Sep-19	
Bus Shelter - Corn Street	Office Manager				Nov-19	
Bus Shelter - Burwell Estate Precinct	Office Manager				Nov-19	
Bus Shelter - relocation from Marriott's Walk to Market Square	Office Manager	OCC			Oct-19	
Bus Shelter Art/Photography Project	Comms & Events Officer				Dec-19	
Bus Stop - and associated works at Oxford Hill	Office Manager	OCC				
Community Piano	Town Clerk	College			Dec-19	Art work underway - need location Spring 2020
<del>Defibrillators - Audit and replacement at the Leys</del>	<del>O &amp; E Officer</del>					
Events - Advent Fayre	Cemeteries/Projects Officer				Dec-19	
<del>Events - Christmas Competitions</del>	<del>Cemeteries/Projects Officer</del>				Nov-19	
Events - VE Day 75th Anniversary	Office Manager	various			May-20	
Events - Heritage Open Day	Comms & Events Officer	various			Sep-20	
<del>Events - Car Free Day 2019/20</del>	<del>Comms &amp; Events Officer</del>	<del>various</del>			sep 2019/20	
<del>Events - 2018 Poppy Project</del>	<del>Office Manager</del>				Sep-19	
Events - Car Free Day 2020	Comms & Events Officer	various			Sep-20	
Events - Leys 100th Anniversary	Office Manager	Rotary Club?			Jun-20	
Events - Town Council Coffee Mornings/Surgeries	Comms & Events Officer					
Events - Mayor	Office Manager/DSO				ongoing	
Events - Remembrance Sunday - Administration & facilitating of parade/service	Comms & Events Officer/ O & E Officer					RBL passing responsibility to WTC 2020
Events - Xmas Lights switch-on - facilitating on behalf of service providers	O & E Officer					
<del>Grit bins - Beech Road</del>	<del>O &amp; E Officer</del>	<del>OCC</del>			Dec-19	<del>funding from Cllr Price Priority Fund</del>
Grit bins - audit of other grit bins across the town	Office Manager					
In Bloom - planting schedule/plans for forthcoming year	Cemeteries & Projects Officer/O & E Officer					
Noticeboards - review to aide communication	Comms & Events Officer				Jan-20	
OxTogether - Review of partnership working arrangements	Town Clerk	WLA				Not been through Council yet
Roundabouts - Sainsbury's - confirm ownership	Office Manager					
Town Twinning - Anniversary 2020	Town Clerk					
Welcome to Witney signs - Improve and add crest	O & E Officer					Planters provided by S106 Dark Rd development
Youth Council	Comms & Events Officer					Ongoing support with adminsitration
Youth Work - ASB - King George's Recreation Ground - PSPO	Town Clerk	TVP/CSP-WODC				
Youth Work - ASB - Leys Recreation Ground - CCTV/PSPO renewal	Town Clerk	TVP/CSP-WODC				
Youth Forum - detached Youth Worker	Town Clerk	various				